

# Kogarah City Council

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16 March 2016

## **GOVERNANCE AND CORPORATE SERVICES WORKING PARTY MEETING**

Council will hold its next Governance and Corporate Services Working Party Meeting in the Council Chambers, 2 Belgrave Street, Kogarah on Monday, 21 March 2016, commencing at 6:00pm.

I enclose your Agenda for the Meeting.



Paul Woods  
**General Manager**

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### **AGENDA:**

**A. Apologies**

**B. Disclosures of Interest**

**C. Reports from Officers**

C1. Monthly Budget Review for February 2016..... 1

**D. Closed Session**

D1. Confidential Item - Staff Movements..... 3

### **Members of the Working Party**

Cr Nathaniel Smith (Chairperson)  
Cr Nick Katris  
Cr Kathryn Landsberry  
Cr Lachlan McLean  
Cr Jacinta Petroni  
Cr Michael Platt  
Cr Sam Stratikopoulos  
Cr Annie Tang (Deputy Mayor)

Paul Woods (General Manager)  
Evan Hutchings (Director Governance and  
Corporate Services)  
John Maunder (Chief Financial Officer)

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# Kogarah City Council

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**To attend as required**

Cathryn Bush (Manager Governance)  
Cassandra Vanderplas (A/Manager Human Resources)

**Item C1: Monthly Budget Review for February 2016****Author:** Evan Hutchings - Director Governance and Corporate Services (JM)**Reason for report:** To provide an update on the status of the monthly budget review conducted for the month to 29 February 2016.**Recommendation:**

That the proposed budget variations, described in the report, be adopted with the variations increasing Council's restricted working funds by \$6,817.

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**Background**

1. Council requires that budget reviews be undertaken and reported on a monthly basis.

**Findings**

2. A review of Council's budget up to 29 February 2016, has identified some proposed variations to existing budgets. Further details of the budget variations proposed as well as monthly key performance indicators are annexed to this report.
3. In brief, the budget variations are summarised as follows:
  - The forecast restricted budget expenditure has decreased by \$6,817 being the completion of asset management project for Parkside Drive stormwater pipe relining

**Financial Comment**

4. Council has been operating within budget for the month to 29 February 2016.
5. After reviewing the budget figures to date, Council's yearly forecasts should be achieved.
6. The Council's projected level of available working funds at year-end remains in a satisfactory position as at 29 February 2016.
7. One of Council's key performance measures is maintaining a surplus in its forecast unrestricted working funds result.
8. Taking into account variations already adopted by Council, the forecast unrestricted budget result will be in surplus by \$33,942.
9. Council has still maintained uncommitted unrestricted working funds greater than five percent (5%) of operating income for unforeseen circumstances in accordance with Council's long-term financial plan.

**GOVERNANCE AND CORPORATE SERVICES WORKING  
PARTY MEETING****21 March 2016****Item C1 (cont.)**

10. All of Council's investments have been made in accordance with the Local Government Act (NSW) 1993, the Local Government (General) Regulation 2005, Council's Investment Policy and Council's Investment Strategy.

**Operational Plan Budget**

11. No net impact on Council's working funds.

**Attachments/Annexures**

<a href="#">1</a>	Monthly Budget Review to 29 February 2016	9 Pages	Annexure
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**End of Report**

**Item D1:**                    **Confidential Item - Staff Movements**  
**Author:**                    Paul Woods - General Manager (AH)  
**Reason for report:**      To advise of staff movements from 10 February 2016 to 15 March 2016.

Note: A confidential report on this matter has been sent to all Councillors separately.

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Confidential Reason: Section 10A (2) (a) personnel matters concerning particular individuals.